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**Resume of**

**Md. Anowar Hossain**

Ka - 111/3/1 South Mohakhali, Gulshan, Dhaka 1212.

**Mobile**: 01739-873441

**Email**:anowarhossain.nao@gmail.com

**Objective**

To obtain a challenging position for long term career where strong sense of responsibility and commitment are required that could enable me to develop my skill and enrich my creativity through regular activities and practices in the respective field.

**Career Summary:**

Seeking a responsible career opportunity in an organization Where I Can utilized my learning, understanding, and where significant contribution to the success of the employer can be made and career advancement opportunities can be achieved.

**Special Qualification:**

I am energetic, young, dynamic, an excellent outgoing pleasant personality and strong interpersonal skill an ability to work at high pace on one's own imitative.

**Employment History:**

**Total Year of Experience:** 1.06 year

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| **1.** | **Executive ( April 1, 2017 – Till Now)** |
|  | **STEP ONE GROUP Ltd.** Company Location : House No- 11/A, Road No: 130,Gulshan 1. Department: Accounts & Finance **Duties/Responsibilities**:  1) ERP Software Data Entry  2)Daily Day Book Related Voucher Prepared  3) Cash Transaction  4) Petty Cash Entry  5) Prepared Bank Reconcile  6)Financial Report monthly And yearly. |
| 2. | **TSO (Territory Sales Officer) ( September 7, 2016 - March 30, 2017**) |
|  | **Bango Agro Food Products Ltd.** Company Location : Demra ,Dhaka . Department: Sales  **Duties/Responsibilities:**  1) Reporting Management about Sales  2) Door to Door Marketing |

**Educational Qualification**

**Bachelor of Business Administration (B.B.A)**

Examination year : 2015

Result : 3.09 out of 4

Duration of course : 4 Years

Subject : Accounting

University : National University

**Higher Secondary Certificate (HSC)**

Examination year : 2011

Result : 4.10 out of 5

Group : Business Studies

Name of Institute : Alhaj Jahangir Alom Memorial College

Board : Rajshahi.

**Secondary School Certificate (SSC)**

Examination year : 2009

Result : GPA-3.88 out of 5

Group : Science

Name of Institute : Sangkarpur High School

Board : Rajshahi.

**Training (Computer Database program)**

Examination year : 2015

Result : A (+)

Duration of Course : July to December

Name of Institute : Chartered Computer Education Centre

Location : Rajshahi Bangladesh

**Personal Information**

Name : Md. Anowar Hossain

Father’s Name : Nur Mohammad Babul

Mother’s Name : Mst. Jahanara Begum

Permanent Address : Vill : Fatepur

Post : Fatepur

P. S : Dhamuirhat

Dist : Naogaon

Date of birth : 1st march 1994

Marital Status : Single

Nationality : Bangladeshi (By Birth)

Religion : Islam

Blood Group : (A- negative)

**Language**

* Bangla as Mother tongue.
* English speaking and writing.

**Computer Skill**

(i) MS Word (ii) MS Excel (iii) MS Power Point (iv) Internet

**Interests**

* Music
* Reading
* Traveling
* Drawing

**Reference**

1. A.K.M Golam Sarawar Jewel

Southest university

Dept.Of Business Studies

A R Tower 24, Kamal Avenue, Banani, Dhaka-1212

Mobile: 01716-388796

1. Md. Entaj Ali

Rajshahi College Rajshahi

Asst. Professor (Accounting)

Mobile: 01725-431512

**Signature:**

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**Md. Anowar Hossain**